

# Feedback for the Toastmaster

Toastmaster:

Evaluator:

Date:

1. Was the Toastmaster well-prepared and did he/she adhere to the meeting agenda times?

Outstanding  Average  Needs Improvement

2. Did the Toastmaster ensure that the first part of the meeting ended on time?

Outstanding  Average  Needs Improvement

3. Did the Toastmaster explain the meeting agenda well?

Outstanding  Average  Needs Improvement

4. Did the Toastmaster lead the applause and keep it up until the speakers reached the stage or at their seats?

Outstanding  Average  Needs Improvement

5. Did the Toastmaster maintain smooth transitions between meeting segments, avoiding awkward interruptions or gaps?

Outstanding  Average  Needs Improvement

6. Were the Toastmaster's introductions for speakers well-organized and concise?

Outstanding  Average  Needs Improvement

7. How did the Toastmaster manage interruptions in the meeting schedule?

Your thoughts:

9. We love early birds! What gave you the impression that the Toastmaster prepared days in advance and didn't just wing it?

Spill the beans:

Any constructive tips or extra praise for the Toastmaster's strengths?

Share your wisdom.